

MINUTES OF A REGULAR MEETING OF
THE BUDGET COMMITTEE OF THE VILLAGE OF MAMARONECK
MAY 17, 2011 AT 8:00PM AT THE REGATTA

PRESENT

Chair	Leon Potok	Trustee	John Hofstetter
Secretary	Dan Margoshes		
Members	Rose Silvestro		
	Manny Enes		
	Glenn Tippet		
	Jeffrey Rubin		

DISCUSSION

1. Minutes of the April meeting were reviewed and approved as amended
2. Trustee Hofstetter distributed and reviewed final recommendations from Malcolm-Pirnie regarding the sanitation and public works department,
 - a. Malcolm-Pirnie recommended that the number of routes could be reduced and a commercial-only route could be established.
 - b. Malcolm-Pirnie projected, on a conservative basis, that savings of \$180,000 to \$270,000 could be realized through route consolidation, with potential additional savings from reduced numbers of vehicles and their attendant costs.
 - c. Other savings could potentially be realized, including the following:
 - i. discontinuing use of the Fayette Ave transfer facility and delivering solid waste directly to other facilities;
 - ii. more rigorously enforcing existing commercial and residential waste rules;
 - iii. implementing new residential pickup rules (pickup frequency, limits on household volume, and placement of bins);
 - iv. utilizing GPS technology to optimize routes and installing low-entry cabs to prevent injuries.
3. The committee discussed the findings, noting that there appeared to be substantial savings opportunities, but that much still needed to be reviewed by the Village Manager and department heads. Other issues, such as existing labor agreements, might delay the realization of savings. For example, there is a no lay-off clause which means that any staff savings will need to come through attrition or shifts to other departments.
4. The committee also noted that the findings should be considered immediately in context of the pending purchase of a new village waste truck.
5. After further discussion, the committee supported the following recommendations:
 - a. The village manager should undertake a detailed review of Malcolm-Pirnie's findings with appropriate departments to determine how and when they might be feasibly implemented, with an eye towards implementing recommendations as soon as practical.
 - b. Eventual implementation of all feasible changes. Even if village-wide savings might not be immediately realized, resources might be redeployed to improve other areas
 - c. While the report addresses reorganization as a means to save money, it does not address how the newly lean departments might deal with unexpected situations – storms, equipment failure, etc. In context of these changes, the village should also consider

sharing spares and backup resources with other municipalities. The village might also reevaluate its equipment maintenance and replacement cycle.

- d. The committee also recommended that the Board of Trustees consider the opportunity to close the Fayette Ave transfer facility, and other changes to Village sanitation rules and procedures that might have significant financial impact.
6. The committee received an update on implementation of the set of financial management recommendations agreed by the Village Manager and supported by the Trustees.
- a. The village manager is exploring setting up an IT committee comprised of village residents who will assist in a comprehensive review of the village's information technology.
 - b. The village treasurer is working on new salary schedules as outlined in the recommendations.
 - c. New performance measures are being considered at each department
 - d. The Village Manager is working on a new quarterly reporting package to be reviewed with Trustees
 - e. A summary of the new CSEA labor agreement will be posted soon after adoption.

ADJOURNMENT

With no further matters before the committee, on motion duly made and seconded, the meeting was adjourned at 8:55 PM.

Prepared by: Dan Margoshes
Secretary

Approved: October 17, 2011